



**PLEASE READ THE FOLLOWING BEFORE COMPLETING OUR  
APPLICATION FORM:**

1. There is no guarantee of a job offer or a job interview in completing our application blank. Your application blank will be considered with others who have submitted applications and decisions about interviews will be based on this comparison.
2. Our application blank must be completely filled out in order for it to be considered for employment.
3. If the information provided on our application can not be satisfactorily verified by employment reference checks your application could be considered as incomplete.
4. Applications are filled according to job title. Be as specific as possible in stating the job applying for: ANY position is not an acceptable response on our application blank.
5. Due to the large number of applications we receive and the competitive nature of our employment process specific reasons for employment decisions will not be released.
6. In completing our application blank you will be subject to the following checks:
  - EMPLOYMENT REFERENCE CHECK FROM FORMER EMPLOYERS
  - CRIMINAL RECORD CHECK
  - DRUG SCREEN

\_\_\_\_\_, I have read the above statements.  
Signature of Applicant



## AUTHORIZATION TO RELEASE INFORMATION

\_\_\_\_\_  
Last Name First Name Middle Name

\_\_\_\_\_  
Current Address

\_\_\_\_\_  
Dates Lived Here Social Security Number Drivers License Number State

\_\_\_\_\_  
Addresses for the Past Seven Years: (Include street, city, state, zip code) Dates of Residences:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Date of Birth (Month/day/year) Other Names Used (including maiden name) Years used

do hereby authorize verification of all information in my employment application from all sources of employment, education, motor vehicle, financial history, criminal history, personal character, and worker's compensation records in accordance with ADA, labor and wage records, etc. or any part thereof, and authorize any duly authorized agent of **Friedman's** or its agent **HR411®** to obtain, whether the said records are public or private, and including those which may be deemed to be privileged or confidential in nature and I release all persons from liability on account of such disclosures. Information appearing on this Authorization will be used exclusively by **Friedman's** for identification purposes and for the release information which will be considered in determining any suitability for employment. I certify that I have made true, correct, and complete answers and statements on my employment application, any supplements to it and in any interview in the knowledge that they will be relied upon in considering my application for employment. I authorize without reservation, any party or agency contacted by **HR411®** acting for Friedman's to furnish the above-mentioned information. This authorization is valid during the course of my employment with Friedman's, to the extent permitted by law.

\*\*I hereby do \_\_\_\_\_ do not \_\_\_\_\_ authorize you to contact my current employer for Employment and Reference Verifications (This will authorize immediate inquiries to the Human Resources Department and to any listed supervisors or references in the Employment/Reference Section of your application.) I have the right to make a request to **HR411®**, upon proper identification, to request the nature and substance of all information in its files on me at the time of my request, including sources of information, and the recipients of any reports on me which **HR411®** has previously furnished within the two year period preceding my request. I understand and agree that any omission, false statement, misleading statement, or answer made by me on my application or any supplements to it and in any interviews will be sufficient grounds for rejection of employment and my discharge after employment.

\_\_\_\_\_  
Printed Name Applicant Signature Date

**DISCLAIMER: THIS FORM IS NOT MEANT TO PROVIDE LEGAL ADVICE OF ANY KIND. LEGAL ADVICE SHOULD BE SOUGHT FROM YOUR ATTORNEY. WE MAKE NO CLAIMS, PROMISES OR GUARANTEES ABOUT THE ACCURACY, COMPLETENESS, OR ADEQUACY OF THE INFORMATION CONTAINED HEREIN. WE MAKE NO WARRANTY THAT THIS FORM IS APPROPRIATE FOR YOUR PARTICULAR NEEDS.**

**Must be filled out completely as part of Friedman's Application Process.**

An Equal Opportunity Employer



Date Received:

Store:

An incomplete application will not be considered.

**Friedman's is a Drug Free Workplace. ALL applicants are subject to pre-hiring drug testing.**  
Do not write above this line.

LAST NAME \_\_\_\_\_ FIRST NAME \_\_\_\_\_ MIDDLE NAME \_\_\_\_\_

STREET ADDRESS (Do **NOT** use Box Numbers) \_\_\_\_\_

\_\_\_\_\_ CITY \_\_\_\_\_

\_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_ PHONE No. \_\_\_\_\_ Are you legally entitled to work in the United

States? Yes \_\_\_\_\_ No \_\_\_\_\_ Social Security No. \_\_\_\_\_

Have you ever applied for a job with this company before? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, when? \_\_\_\_\_

Have you ever worked at this company before? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, When? \_\_\_\_\_ Where? \_\_\_\_\_

If you had worked here before, under what name would your records be filed? \_\_\_\_\_

Position(s) desired \_\_\_\_\_ Date available \_\_\_\_\_ Salary expected \_\_\_\_\_

Is your current age **16** years or older? Yes \_\_\_\_\_ No \_\_\_\_\_ Are you **18** years of age or older? Yes \_\_\_\_\_ No \_\_\_\_\_

Type of employment desired: Full time? \_\_\_\_\_ Part time? \_\_\_\_\_ Hours per week? \_\_\_\_\_

Can you work flexible hours? Yes \_\_\_\_\_ No \_\_\_\_\_ If not, can you work: ☐ Early mornings? ☐ Afternoon-evenings? ☐ Nights?

Please **specify** the days and hours you **are available for work** not just the hours you **would "like"** to work.

**If you can work any hours . . . be sure to state that.**

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Before 12 Noon							
After 12 Noon							

**EMPLOYMENT HISTORY (List most recent position first. Work back from there.)** (If you need more space, we can attach another sheet of paper to this application.)

Name & Address of Employer	Dates		Position	Salary	Reason for Leaving
	Month	Year			
Name _____ Address _____ City, State _____ Supervisor _____ Phone No. _____	From				
	To				
Name _____ Address _____ City, State _____ Supervisor _____ Phone No. _____	From				
	To				
Name _____ Address _____ City, State _____ Supervisor _____ Phone No. _____	From				
	To				
Name _____ Address _____ City, State _____ Supervisor _____ Phone No. _____	From				
	To				

**PERSONAL REFERENCES - DO NOT list former employers or relatives.**

Name	Occupation	Address	Phone Number

**EDUCATION - Be sure to answer completely.**

Are you a high school student? Yes\_\_\_ No\_\_\_ Are you a Co-Op student? Yes\_\_\_ No\_\_\_ Diploma? or GED?

	Name & Location of School	No. of Yrs. Attended	Date Graduated	Type of course (degree)
High School				
College				
Graduate School				
Trade/Business Sch.				

**MILITARY INFORMATION**

Have you served in the U. S. Armed Forces? Yes\_\_\_ No\_\_\_ Branch of Service\_\_\_\_\_ Entered\_\_\_\_\_

Total months of active duty\_\_\_\_\_ Rank of induction\_\_\_\_\_ Highest rank attained\_\_\_\_\_

Specialized Military Experience\_\_\_\_\_

**SECURITY INFORMATION**

Have you been convicted of a felony or misdemeanor in the past 7 years, other than a minor traffic offense, which has not been pardoned or expunged from your record? Yes\_\_\_ No\_\_\_ If yes, list date, city, charge, and disposition.

\_\_\_\_\_  
\_\_\_\_\_

(Conviction of a felony or misdemeanor will not automatically disqualify you from consideration for employment.)

**READ BEFORE SIGNING**

This application will become inactive after 30 days. If you wish to be considered for employment after that time, you must complete a new application for employment. All applications, however, will be retained in our files for a period of 12 months.

This Company does not discriminate against qualified applicants or employees on the basis of race, creed, national origin, sex, color, ancestry, pregnancy, age, or other status or condition protected by applicable law. However, we insist that all of our employees can perform the essential functions of their employment and have the character, integrity, and general reputation for honesty of a person we would be willing to have represent our Company in its dealings with customers, suppliers and/or other employees. Accordingly, we insist on complete honesty. ANY LATER DISCOVERY THAT AN APPLICANT WAS NOT TOTALLY HONEST IN COMPLETING THIS APPLICATION MAY RESULT IN DISCHARGE.

**Freidman's is a Drug Free Workplace. ALL applicants are subject to pre hiring drug testing, the results of which will impact hiring decisions.**

**AFFIDAVIT:**

I hereby authorize or instruct this Company to make whatever inquiries it deems necessary (of any former employer, personal reference, or school official named in this application, or referred by a person named in this application, and of any law enforcement agency) in order to verify any information given in my application and/or determine my qualifications and abilities, and I agree to release and hold harmless all such persons from any and all liability arising from the release of such information.

I understand that such inquiries may include information as to my character, general reputation, or personal characteristics. Statements I made in this application are true and complete. I understand that if, in the judgment of the Company, I have made any false statements, omissions, misrepresentations, concealed information, or have failed to answer any questions fully and accurately, or results of such investigation are not satisfactory, any offer made by the Company may be withdrawn or my employment with the Company may be terminated immediately, without any obligation to me other than for payment at the rate agreed upon for services rendered after I have been employed. I agree to conform to the rules and regulations of the Company and understand that, if I am hired, my employment and compensation can be terminated, without cause or notice, at any time, at the option of either the Company or myself. I further understand that no personnel recruiter or interviewer or other representative of the Company has any authority to enter into any agreement for employment for any specified period of time unless such agreement is in writing and signed by the Company's designated representative.

Authorization Signature of Applicant\_\_\_\_\_ Date \_\_\_\_\_